

## TUITION ASSISTANCE INFORMATION

### PURPOSE OF ENDOWMENT FUND

Tuition aid is awarded primarily to low-income families or to families who need tuition assistance due to a temporary financial setback. Priority is given to current ACS families.

### AMOUNT OF ASSISTANCE

Tuition assistance is granted on a funds available and basis. Regardless of the family's financial condition, tuition aid rarely exceeds 50% of the total tuition for any family.

### LENGTH OF TIME

Tuition aid terminates at the end of each school year, or sooner if the recipient's financial condition changes. A new application is required if aid is requested for another year and will not be considered unless all fees from the previous year have been paid.

### PROCEDURE

**New students** must meet all academic and admission requirements for admission to ACS and must first file the proper application for admission to ACS.

**Returning students should apply by May 1<sup>st</sup>.**

1. The Tuition Assistance application must be filled out completely.
2. Enclose the following:
  - a copy of your **latest tax return** and
  - a copy of recent **pay stubs** from all employers.Copies will not be returned. Failure to disclose the requested information will void the application.
3. Return the completed application with the attachments to:

Endowment Committee  
Alameda Christian School  
2226 Pacific Avenue  
Alameda, CA 94501
4. You may be called to meet with 2 members of the Endowment Committee.
5. Full monthly tuition payments are required until tuition aid is granted. For this reason, it is advantageous to apply for aid as soon as possible.

### NOTIFICATION OF AWARD

The process usually requires 1-2 months. Current students who submit an application by the 10<sup>th</sup> of the month may expect to be notified by the final day of the following month. Tuition assistance for the following school year will be processed in May of the current year.

If tuition aid is granted, the balance of the annual tuition rate will be adjusted and a monthly tuition payment amount will be set.

### NON-DISCRIMINATION POLICY

Alameda Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to student at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship program, and other school-administered programs.

### QUESTIONS?

If you have any questions, please call Paulina Meninga at 523-1000.

Alameda Christian School  
**APPLICATION FOR TUITION AID**

**FAMILY INFORMATION**

Student's Name: \_\_\_\_\_ Grade entering: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Grade entering: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Grade entering: \_\_\_\_\_

Students lives with Mother Father Stepmother Father Other: \_\_\_\_\_

Number of family members in household: Adults \_\_\_\_\_ Children \_\_\_\_\_

Number of years at Alameda Christian School: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Business phone: ( ) \_\_\_\_\_

Employer: \_\_\_\_\_ May we contact you at work: Yes No

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Occupation or Job Position: \_\_\_\_\_ Hours worked per week \_\_\_\_\_

Marital Status: Married Separated Divorced Single Spouse deceased

Father's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Business phone: ( ) \_\_\_\_\_

Employer: \_\_\_\_\_ May we contact you at work: Yes No

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Occupation or Job Position: \_\_\_\_\_ Hours worked per week \_\_\_\_\_

Marital Status: Married Separated Divorced Single Spouse deceased

<b>Current Income</b>	Father	Mother
Gross earned income (monthly)		
Unemployment benefits (monthly)		
Social Security, retirement, insurance, disability and/or veteran's benefits (monthly)		
Alimony plus child support (monthly)		
Rental income (monthly)		
Military income (monthly)		
Interest income (monthly)		
Dividend income (monthly)		
Welfare income (monthly)		
Monthly housing, food and other living allowances paid to military, clergy, etc.		

# APPLICATION FOR TUITION AID

<b>Assets</b>	Current Value	Amount Owed	Monthly Payment	Final Payment
Home				
Other Real Estate				
Recreational Assets				
Retirement Fund or Tax Sheltered Annuities				
Other:				

Total combined amount in all cash, savings & checking accounts \$ \_\_\_\_\_

<b>Monthly Expenses</b>	Current monthly actuals	Next year's monthly estimated
Rent		
Child Care / Preschool		
Medical expenses not covered by insurance		
Other tuition (high school, college)		
Charitable contributions		

If next year's estimated expenses vary significantly from this year, you should attach an explanation.

<b>Automobiles</b>	Make & Year	Monthly payment	Final Payment (MM/YY)
Automobile 1			
Automobile 2			
Automobile 3			

Other information you would like us to consider \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Attach all of the following financial documents that apply:**

- 1040 Federal Tax Return for last year, including all schedules
- Recent paycheck stub for both parents from all employers

Return the completed application with the attachments to:

Endowment Committee  
 Alameda Christian School  
 2226 Pacific Avenue  
 Alameda, CA 94501

<p>I have read and understand the requirements for application. To the best of my knowledge the information provided with this application is accurate and complete. I understand and agree to all terms included in Tuition Assistance Information sheet, which I have retained for reference.</p>	
<p>Parent's Signature: _____</p>	<p>Date: _____</p>